

Annual Quality Assurance Report (AQAR)

2013-14

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	Yashwantrao Chavan Law College
1.2 Address Line 1	Paravti
Address Line 2	Ramana
City/Town	Pune
State	Maharashtra
Pin Code	411009
Institution e-mail address	yclawpune@gmail.com
Contact Nos.	020-24221002
Name of the Head of the Institution:	Dr. Shubhada Gholap
Tel. No. with STD Code:	020-24221002
Mobile	

Name of the IQAC Co-ordinator:

Dr. Sopan Ivare

Mobile:

9420195293

IQAC e-mail address:

yclawpune@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

Not applicable.

1.4 NAAC Executive Committee No. & Date:

EC/52/RAR/102 Dated 28-03-2010

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.yclawcollegepune.org

Web-link of the AQAR:

www.yclawcollegepune.org/AQAR/2012-13.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	72.40	2003	16.09.2003 to 15.09.2008
2	2 nd Cycle	B	2.72	2010	28.03.2010 to 27.03.2015
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

01.07.2010

1.8 AQAR for the year (for example 2010-11)

2013-14

Autonomy by State/Central Govt. / University	<input type="text" value="---"/>		
University with Potential for Excellence	<input type="text" value="---"/>	UGC-CPE	<input type="text" value="---"/>
DST Star Scheme	<input type="text" value="---"/>	UGC-CE	<input type="text" value="---"/>
UGC-Special Assistance Programme	<input type="text" value="---"/>	DST-FIST	<input type="text" value="---"/>
UGC-Innovative PG programmes	<input type="text" value="---"/>	Any other (<i>Specify</i>)	<input type="text" value="---"/>
UGC-COP Programmes	<input type="text" value="---"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="3"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>		
2.3 No. of students	<input type="text" value="0"/>		
2.4 No. of Management representatives	<input type="text" value="0"/>		
2.5 No. of Alumni	<input type="text" value="0"/>		
2.6 No. of any other stakeholder and community representatives	<input type="text" value="0"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>		
2.8 No. of other External Experts	<input type="text" value="2"/>		
2.9 Total No. of members	<input type="text" value="7"/>		
2.10 No. of IQAC meetings held	<input type="text" value="2"/>		
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="3"/>	Faculty <input type="text" value="2"/>	
	Non-Teaching Staff <input type="text" value="1"/>	Students <input type="text" value="0"/>	Others <input type="text" value="0"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
If yes, mention the amount	<input type="text" value="---"/>		
2.13 Seminars and Conferences (only quality related)			
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC			
Total Nos.	<input type="text" value="2"/>	International <input type="text" value="0"/>	National <input type="text" value="0"/>
		State <input type="text" value="1"/>	Institution Level <input type="text" value="1"/>

(ii) Themes (1) Company Law, (2) Gender Justice

2.14 Significant Activities and contributions made by IQAC

State Level Seminar, Moot Court Competition, Elocution competition, Workshop on Gender Justice, Legislative Review competition, Remedial coaching for SC & ST, short course of Equal Opportunity Centre, competitive Exam coaching

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To conduct State Level Seminar on Company Law	Organized a State Level Seminar on 25/03/2014 on 'The Companies Act 2013 – The emerging trends'. The awareness as to recent amendments in Companies Act 2013 amongst the academicians & students.
To organize State Level Moot Court Competition	Organized the competition on 7 th & 8 th February 2014 and skill of advocacy was created amongst the students.
To organize the Guest Lecture series of experts	The Guest Lectures of 5 experts organized on various subjects of law, students received practical knowledge.
To hold a programme on Women issue	Workshop on 'Gender Justice' was organized on July 2013. It created awareness amongst the students as to Gender Justice.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Not applicable

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	1	0	1	0
UG	2	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	3	0	3	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	6	0	4	0
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	0
Annual	3

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
12	09	1	-	2

2.2 No. of permanent faculty with Ph.D.

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
8	6	1	--	--	--	03	0	12	6

2.4 No. of Guest and Visiting faculty and Temporary faculty

09
03

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	5	10
Presented papers	1	5	2
Resource Persons	--	--	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Seminar Method
2. Conducting bridge courses at the beginning of the academic year

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0
0
1

2.10 Average percentage of attendance of students

75 %

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BSL.LL.B	48	--	2	32	--	--
LL.B	134	--	4	114	--	--
LL.M	22	--	6	13	--	--
D.LL & LW, D.T.L, I.P.R	125	--	1	43	--	--

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Diary of academic activities is maintained by teachers,
2. Schedules of lectures are strictly followed,
3. IQAC receives feedback from individual teachers.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	02
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	8	--	--
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The institute has established a research cell wherein the researchers and the students are provided the required facilities to promote research climate. Experts in the field of legal and social research are invited for talks and discussion with students and teachers carrying out minor research projects, doing Ph.D. and publishing research articles in national and international journals.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	3	255000	0
Outlay in Rs. Lakhs	0	0	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	3	1	0
e-Journals	0	0	0
Conference proceedings	0	3	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	3	Savitribai Phule Pune University	255000	255000
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	3	1	255000	255000

3.7 No. of books published i) With ISBN No. Chapters
in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="9"/>		
NCC	<input type="text" value="--"/>	NSS	<input type="text" value="11"/>	Any other	<input type="text" value="--"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

1. Legal aid and awareness Camp,
2. NSS Special Camp,
3. Legal Aid clinic,
4. Human Rights Rally,
5. Street plays on the topic of 'Child Labour'.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	67 acres	--	--	--
Class rooms	10	3	Parent Institute and U.G.C	13
Laboratories	--	--	--	--
Seminar Halls	01	--	--	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Photocopy machine - 2	Photocopy machine - 1	Parent Institute and SPP University	03
	Computers - 24	Computer s- 2	Parent Institute and U.G.C	26
	Gymkhana equipments	Gymkhana equipments ---	Parent Institute and SPP University	---
	Motor Vehicle		Parent Institute	01
Value of the equipment purchased during the year (Rs. in Lakhs)	13,95,312	3,77,448/-	---	17,72,760/-
Others	Benches, Electricity fitting, furniture, etc.	Benches and Electricity fitting for new Class Rooms	Parent Institute	Total value of current year 5,15,266/-

4.2 Computerization of administration and library

Purchased – 2 Computers for administration, purchase of office and Antivirus softwares.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8547	15,53,394.00	185	77,445.00	8732	16,30,839.00
Reference Books	5008	26,97,525.00	58	66,064.00	5066	27,63,589.00
e-Books	--	--	--	--	--	--
Journals	--	--	35	1,41,216.00	35	1,41,216.00
e-Journals	1	15,000.00	1	5,000.00	1	20,000.00
Digital Database	--	--	--	--	--	--
CD & Video	4	4,14,000.00	1	55,000.00	5	4,69,000.00
Others (specify)	924	1,29,272.00	212	48,505.00	1136	1,77,777.00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	24	10	BSNL BB to all 24 PCS	00	00	08	05	01 Exam. Dept.
Added	02	02	Tata Docomo USB	00	00	00	00	00
Total	26	12	BSNL BB and Tata Docomo USB	00	00	08	05	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance, etc.)

Teachers and office staff is well trained in use of Computer, Internet and office softwares. They attend workshops and seminars in for technology upgradation.

4.6 Amount spent on maintenance in lakhs :

i) ICT	94,466/-
ii) Campus Infrastructure and facilities	65,838/-
iii) Equipments	86,960/-
iv) Others (security and cleaning)	2,10,451/-
Total :	4,57,715/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Principals address, Prospectus, College Website, Magazine, students committee Meetings, Notices, Students council are used for awareness about Student Support Services.

5.2 Efforts made by the institution for tracking the progression

Conduct of Tutorials, Discussion in the Classroom, Presentation of students and Tests.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1044	61	00	195

(b) No. of students outside the state

23

(c) No. of international students

00

Men	No	%	Women	No	%
	806	62%		498	38%

Last Year 2013 - 14						This Year 2014-15					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
915	127	15	157	00	1214	905	141	21	155	02	1224

Demand ratio ----

Dropout % = 59.36

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Under U.G.C. Scheme (XII Plan) i.e. coaching for entry into services (Competitive examinations) provided for SC, ST, OBC (non-creamy layer) and minorities.

No. of students beneficiaries

25

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	02	UPSC	--	Others	02

5.6 Details of student counselling and career guidance

Student Counseling Activities through Student Counseling Centre
Career guidance – Campus Placement organized by Quislex (LPO) a Registered Company

No. of students benefitted

73

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	35	05	No record available

5.8 Details of gender sensitization programmes

1. Workshop on Gender Equality (S.W.O) organized on 21/12/2013 in collaboration with NGO Lokayat,
2. A short course under Equal Opportunity Center (U.G.C) ‘Constitutional Scheme providing Equal Opportunities to Disadvantaged Groups’ was conducted,
3. Celebration of International women’s Day by screening short film & documentary related to women empowerment.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

05

National level

00

International level

01

No. of students participated in cultural events

State/ University level

06

National level

00

International level

00

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	17	17,000/-
Financial support from government	184	9,82,870/-
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students through NSS.

5.13 Major grievances of students (if any) redressed: No such grievances.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision of the institution:

“Pioneering a high quality legal education and inculcating social, cultural and ethical values in students to emerge as socially good and professionally sound and competent citizens.”

Mission of the institution:

- To bridge the gap between theoretical knowledge and professional practice;
- To create the free spirit among the students to serve the interests of justice;
- To mould students with varied interests, talent and experience into competent, independent and ethically legal professionals;
- To impart standard legal education to students to have an enduring advantage to confront the rapidly changing world;
- To promote a high level of learning and research ability through interactive education and continuous assessment of academic performance of students.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

It is within the jurisdiction of University.

6.3.2 Teaching and Learning

Uses of e recourses, use of LCD projectors for effective teaching, Data base relating to law, revision lectures, remedial coaching, and law lecture series of experts from the legal and related fields.

6.3.3 Examination and Evaluation

The University conducts the examinations. However the college conducts tutorials, presentations and tests for continuous evaluation of students and provides them feed backs.

6.3.4 Research and Development

Encouragement and support to teaching staff to pursue Ph.D., Minor Research Projects, publication of research articles.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Purchase of books, journals, DVD, etc.; maintenance and updating of Computer Lab; maintenance and updating of library infrastructure.

6.3.6 Human Resource Management

Encouragement of staff to pursue his or her duties.

6.3.7 Faculty and Staff recruitment

No new recruitment

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

First Come First Admission Policy is used.

6.4 Welfare schemes for

Teaching	Co-operative credit society established.
Non teaching	Co-operative credit society established.
Students	Implementation of Earn and Learn scheme, Book Bank facilities, scholarships, special guidance scheme, personality development programmes.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	yes	Principal and IQAC
Administrative	No	--	yes	Principal and IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

This is within the jurisdiction of the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

This is within the jurisdiction and discretion of the University.

6.11 Activities and support from the Alumni Association

Annual meeting of Alumni is conducted in which Alumni guides the existing students.

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

Participation of support staff in various workshops and seminars relating to administration.

6.14 Initiatives taken by the institution to make the campus eco-friendly.

Tree plantation, scattering of seeds in the nearby hilly areas by NSS students annually.
Separate staff appointed by Management for Campus cleaning and maintenance.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The Software for admission process was introduced in the college in this academic year. Accordingly students can fill in the online form for admission.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

In 2013-14 the college organized a state level on 25th March 2014 on The Companies Act 2013- The Emerging Trends. The seminar was intended to create awareness as to recent amendments in Companies Act 2013 among the academicians and students.

The college also conducted the State Level Moot Court Competition on the 7th and 8th February, 2014 and tried to provide the skill of advocacy the students through such a platform. Another major activity that the college has undertaken is about the Yashwantrao Chavan Law Lecture Series wherein experts from the field of law and other disciplines were invited to deliver talks to the students.

In addition to these, the college organized a workshop on 'Gender Justice' in July 2013. The intention behind this workshop was to create awareness about gender discrimination. The workshop benefited a large number of students in the college.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Organization of Law lecture series,
2. Conduct of State level Moot court Competition.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. Conducted the programme of tree plantation,
2. Scattering of seeds in the nearby hilly areas,
3. Rally on environment issues,
4. Awareness about immersion of god Ganesha's Images in river water creating pollution.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

- | | |
|---------------------------|---------------------------------------|
| 1. Seminar | 7. Building up of Resources |
| 2. State level Moot court | 8. Construction of building extension |
| 3. UGC Schemes | 9. Strengthening Legal aid centre |
| 4. NSS Activities | 10. Organizing Workshop |
| 5. Law lecture series | 11. Elocution Competition |
| 6. Purchasing of books | 12. Legislation Review Competition |

Name Dr. Sopan Ivare

Name Dr. Shubhada Gholap

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
