

A.B.M.S. Parishad's

YASHWANTRAO CHAVAN LAW COLLEGE,

PARVATI, PUNE - 411009

ID No. PU/PN/LAW/038/1978, Affiliated to Savitribai Phule Pune University, Recognized by BCI and Accredited by NAAC, Bengaluru

Website- www.yclawcollegepune.org, Email- yclawpune@gmail.com, Telephone- 020-24221002



SSR 2023 for Cycle IV 2017-18 to 2021-2022

Criterion 7 _ Institutional Values and Best Practices

Key Indicator _ 7.1 Institutional Values and Social Responsibilities

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.



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Ref. No. :

Date:

Dr. Shubhada Gholap Principal

Code of Conduct

The institution has made a Code of Conduct for students as well as for teaching/non-teaching staff. The code of conduct ensures regulation of student's behavior and execution of professional behavior in the institution. Overall, it helps in maintaining the academic atmosphere in the institution and strives for excellence. The following code of conducts are formulated and regulated by the Code of Conduct Committee of the College.

Code of Conduct for the Students

- Classes of LL.B. Course are conducted in the morning from 7.30 am to 12 noon. Whereas B. A. LL. B. Course classes and may continue up to 2.00 p.m. on all the six days of a week.
- As per Savitribai Phule Pune University, Pune rules 75% attendance is mandatory to appear in semester end examination.
- Every student of the college must always wear the valid Identity Card issued by the college with their recent photograph affixed, bearing the signature of the Principal, around the neck.
- 4. Only urgent/important notice shall be read out in the classroom. Students should see the notice board daily and keep themselves well informed about the various notices that may be put up there from time to time.
- Being a student of a law institution, the Dress Code of the College is to be strictly followed by the students.
- Ragging is an offense. Ragging is strictly prohibited in the college campus/premises. Any student/students involved in such activities will be immediately expelled from the college.
- If any student/students is/are affected by the ragging in the college premises or outside of the college, He/She/They must inform immediately to the Principal/ Discipline & Ragging committee Coordinator Dr. Ravindra Patil.
- 8. Substance abuse is strictly prohibited in the institution.
- College premises and all classrooms are under CCTV surveillance, everyone must follow the disciplinary manners in college premises/campus/classroom.
- 10. During the conduct of lectures, Students should not loiter in and around the College premises. Students are liable to lose their term for disobedience, misconduct, misbehavior, loitering or for any act of indiscipline.
- 11. Use of mobile phones in the classrooms, Library, area etc. is strictly prohibited.
- 12. For any kind of misbehavior with teachers / administrative staff or creating disturbances in the college premises/ in classroom by a student or group of students, a full range of disciplinary action will be taken against him/her/them.

- 13. Students must take proper care of all the college property. Any damage done to the property of the college by disfiguring walls, doors, windows, fittings, furniture and such other things is a breach of discipline of the college and will be considered a punishable offense.
- 14. Students must conserve electricity and water. They must switch off lights & fans when they leave the classroom, study room of the library & computer lab.
- 15. In the event of continued poor performance in internal tests and poor class attendance by any student, the principal has the authority to withhold permission for him/her to appear for the university examinations.
- 16. In case of any kind of problem or need of medical emergency in the college, students should report to the HOD/concerning teacher, who will help them solve their problem.
- 17. A student may not knowingly provide false information or make misrepresentations. In addition, the forgery, alteration, or unauthorized possession or use of College documents, records, or instruments of identification, forged or fraudulent communications (paper or electronic mail) are prohibited.

Code of Conduct of the College Library

- 1. Every staff / student of the college is eligible for membership of the Library .
- 2. Silence must be observed in the Library.
- 3. Personal belongings are not allowed inside the Library.
- The Library can be utilized by the students and staff from 9 A.M. to 4,P.M. on working days.
- Misbehavior in the library/in study room will lead to cancellation of admission/Membership and serious disciplinary action will be taken against the concerned student/s.
- All students along with teachers should sign the entry register of the Library, before entering.
- Students must handle the book/s very carefully. If a book is lost by the student or is damaged, he/she shall replace the book (same title, author and edition) or shall pay the same cost of the book as fine.
- The borrowed book should be returned on or before the due date, If not, an overdue by the students will be collected.
- If the due date falls on holidays, return can be done on the following working day without fine.
- 10. A student who has lost borrower's token shall make a written report to the librarian, then original or duplicate library token will be issued on payment.
- 11. All final year students should return their library token and library book based on library circular and obtain "NO DUE CERTIFICATE" from the library for getting Hall ticket of University Examination.

Date: 03/07/2017







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Ref. No.:

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Dr. Shubhada Gholap Principal

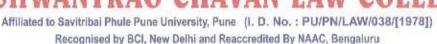
The Professional Ethics & Code of Conduct for Teaching Staff

- 1. Perform their duties in the form of teaching, tutorials, practical, seminars and research work, with full dedication.
- 2. Maintain active participation in professional organizations and strive to improve education and profession.
- 3. Seek to make professional growth continuous through study and research, thereby contributing to the process of knowledge creation.
- Deal justly and impartially with students regardless of their religion, cast gender, political, economic, social and physical characteristics, thereby addressing diversity of every form.
- Respect the rights and dignity of the student in expressing their opinion.
- 6. Refrain from allowing considerations of caste, creed, religion, race or sex in their professional settings.
- Equal treatment is to be given to the non-teaching staff in a cooperative undertaking.
- 8. Treat education as a public service and keep striving for the betterment of the institution as well as of the society.

Date: 03/07/2017



YASHWANTRAO CHAVAN LAW COLLEGE



Ref. No.:

Date:

Dr. Shubhada Gholap Principal

The Professional Ethics & Code of Conduct for Non-Teaching Staff

- Every one of the non-teaching staff of the college shall discharge their duties efficiently
 and diligently to match with the administrative standards and performance norms laid down
 by the U.G.C/University/College /Management from time to time.
- Maintain their professional knowledge & skills and update themselves professionally for the proper discharge of duties assigned to them.
- Must join/attend the duty punctually every day.
- 4. Assist in carrying out functions relating to the administrative responsibilities of the college and the university such as: assisting in appraising applications for admission, advising and counseling students as well as assisting the conduct of university and college examinations, including all types of Examination works.
- Respect the right and dignity of the student for assisting them with any kind of help/guidance etc.
- Speak respectfully and Behave with polite to everyone in the college. (The Principal, teachers, Students, visitors, parents etc.)

Date: 03/07/2017

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Dr. Shubhada Gholap Principal

Code of Conduct Committee

For the effective implementation of the Code of Conducts, Code of Conduct Committee consisting of following members has been formed in the college.

- 1. Dr. Shubhada Gholap- Chairperson
- 2. Mr. Pramod Phadtare- Office Superintendent Member
- 3. Mrs. Vaishali Jadhav- Asso. Prof. Member
- 4. Mr. Ravindra Wakade -Asst. Prof. -Member
- 5. Mr. Ravindra Patil, Asst. Prof. Member

The induction Programme of the college is conducted by this committee, making students aware of the code of conduct. Along with that, co-curricular and extracurricular activities are also monitored by this committee.

Date: 03/07/2017



YASHWANTRAO CHAVAN LAW COLLEGE, PUNE -09

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Report Guest Lecture -3 2019-20

The college conducts Guest lecturers under the Yashwantrao Chavan Memorial Law lecture series for giving knowledge relating to subjects supportive to practice in court

The college intended to inculcate importance of ethical practice of law amongst students. Hence college had organized a guest lecture on 17/10/2019 between 10.00 am to 11.00 am. Adv. Rakesh Umrani was invited to deliver guest lecture on "Importance of ethics in legal profession". Prof. Sirsat Introduced Adv. Umrani before the session.

Adv. Umrani at the beginning of discourse explained importance of office maintenance and record keeping for better organisation. He elaborated on duties of advocate towards court, client and fellow advocates. He also emphasized on regular updating of stages of court to clients and communication skills.

The students asked the question and the same were answered by the expert. Total 62 students (25 female students and 37 male students) attended the said lecture. Prof. Sirsat extended vote of thanks at the end of session. Prof. Sirsat and Prof. Wakade coordinated the said guest lecture.

Soly

Principal

Date -27/10/19



YASHWANTRAO CHAYAN LAW COLLEGE, PUNE - 9

ANTI - RAGGING COMMITTEE

NATIONAL TOLL FREE ANTI - RAGGING HELPLINE NO. - 1800 180 552

WARNING

(UNDER MAHARASHTRA PROHIBITION OF RAGGING ACT 1999

- RAGGING WITHIN OR OUTSIDE THE CAMPUS IS STRICTLY PROHIBITED
- PUNISHMENT FOR THE CULPRITS: -
 - A) IMPRISONMENT UPTO 2 YEARS AND / OR A FINE OF RS. 10,000/-
 - **B) IMMEDIATE DISMISSAL FROM THE INSTITUTE**

BY ORDER

सावधान

(महाराष्ट्र रॅगिंग विरोधी कायदा, १९९९)

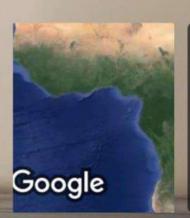
- महाविद्यालयाच्या आवारात व बाहेर रॅगिगवर पूर्ण बंदी आहे.
- या संदर्भातील दोषी व्यक्तीस दोन वर्षांचा तुरूंगवास आणि / किंवा रू. दहा हजार दंड होऊ शकतो.
- संबंधित संस्था तसेच महाविद्यालयातील प्रवेश तात्काळ रद्द केला जाईल.

आदेशावरून

A COMPLAINT TO BE MADE TO THE HEAD OF THE COLLEGE.

CONTACT: 020 - 24221002

🔝 GPS Map Camera

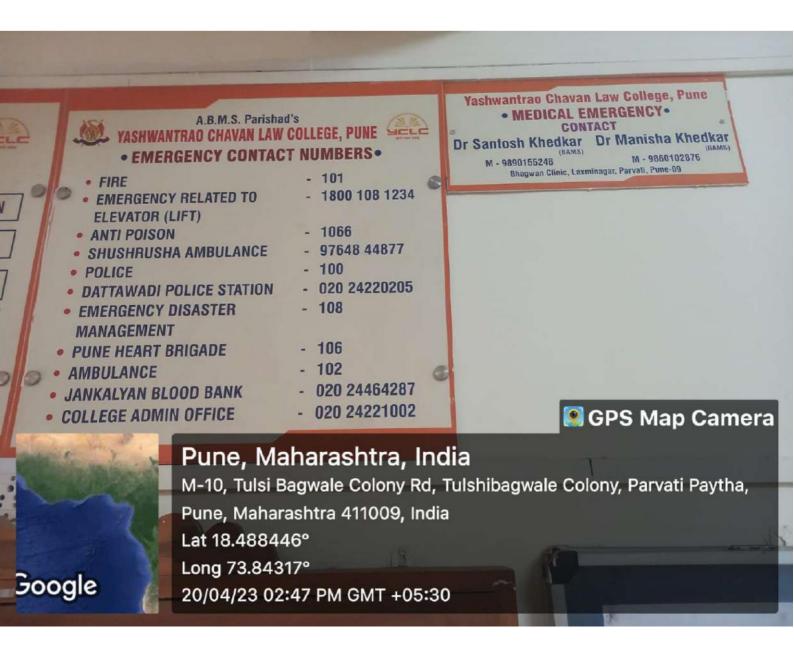


Pune, Maharashtra, India

M-10, Tulsi Bagwale Colony Rd, Tulshibagwale Colony, Parvati Paytha, Pune, Maharashtra 411009, India Lat 18.488446°

Long 73.84317°

20/04/23 02:45 PM GMT +05:30





A.B.M.S. Parishad's

YASHWANTRAO CHAVAN LAW COLLEGE, PUILE • GRIEVANCE REDRESSAL COMMITTEE •



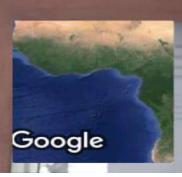
YEAR: 2015 - 2017

1	NAME		
	DR SHUBHADA GHOLAP	-	PRINCIPAL
1	DR SOPAN IVARE	-	ASSOCIATE PROFESSOR
L	MRS SWATI GOKHALE	-	ASSISTANT PROFESSOR
	MR PRAMOD PHADTARE	-	OFFICE SUPERINTENDENT
	MR RUTURAJ BATHE	-	STUDENT BA LLB. V
	MS ANUJA HAMPE	-	STUDENT- LL.B. I
1	MR RAVINDRA PATIL	-	ASSISTANT PROFESSOR

DESIGNATION
CHAIRPERSON
MEMBER

MEMBER COORDINATOR

GPS Map Camera



Pune, Maharashtra, India

Sau. Shardabai Pawar Ladies Hostel, Shri Shahu Mandir Mahavidyalay, Pune, Laxmi Nagar, Parvati Paytha, Pune, Maharashtra 411009, India Lat 18.492963°

Long 73.846349° 28/04/23 01:32 PM GMT +05:30

