



A.B.M.S. Parishad's
YASHWANTRAO CHAVAN LAW COLLEGE,
PARVATI, PUNE – 411009

ID No. PU/PN/LAW/038/1978, Affiliated to Savitribai Phule Pune University, Recognized by
BCI and Accredited by NAAC, Bengaluru

Website- www.yclawcollegepune.org, Email- yclawpune@gmail.com, Telephone- 020-24221002



SSR 2023 for Cycle IV
2017-18 to 2021-2022

Criterion 7 – Institutional Values and Best Practices

Key Indicator – 7.1 Institutional Values and Social Responsibilities

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.



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Affiliated to Savitribai Phule Pune University, Pune (I. D. No. : PU/PN/LAW/038/[1978])

Recognised by BCI, New Delhi and Reaccredited By NAAC, Bengaluru

Ref. No. :

Date :

Dr. Shubhada Gholap

Principal

Code of Conduct

The institution has made a Code of Conduct for students as well as for teaching/non-teaching staff. The code of conduct ensures regulation of student's behavior and execution of professional behavior in the institution. Overall, it helps in maintaining the academic atmosphere in the institution and strives for excellence. The following code of conducts are formulated and regulated by the Code of Conduct Committee of the College.

Code of Conduct for the Students

1. Classes of LL.B. Course are conducted in the morning from 7.30 am to 12 noon. Whereas B. A. LL. B. Course classes and may continue up to 2.00 p.m. on all the six days of a week.
2. As per Savitribai Phule Pune University, Pune rules 75% attendance is mandatory to appear in semester end examination.
3. Every student of the college must always wear the valid Identity Card issued by the college with their recent photograph affixed, bearing the signature of the Principal, around the neck.
4. Only urgent/important notice shall be read out in the classroom. Students should see the notice board daily and keep themselves well informed about the various notices that may be put up there from time to time.
5. Being a student of a law institution, the Dress Code of the College is to be strictly followed by the students.
6. Ragging is an offense. Ragging is strictly prohibited in the college campus/premises. Any student/students involved in such activities will be immediately expelled from the college.
7. If any student/students is/are affected by the ragging in the college premises or outside of the college, He/She/They must inform immediately to the Principal/ Discipline & Ragging committee Coordinator Dr. Ravindra Patil.
8. Substance abuse is strictly prohibited in the institution.
9. College premises and all classrooms are under CCTV surveillance, everyone must follow the disciplinary manners in college premises/campus/classroom.
10. During the conduct of lectures, Students should not loiter in and around the College premises. Students are liable to lose their term for disobedience, misconduct, misbehavior, loitering or for any act of indiscipline.
11. Use of mobile phones in the classrooms, Library, area etc. is strictly prohibited.
12. For any kind of misbehavior with teachers / administrative staff or creating disturbances in the college premises/ in classroom by a student or group of students, a full range of disciplinary action will be taken against him/her/them.

13. Students must take proper care of all the college property. Any damage done to the property of the college by disfiguring walls, doors, windows, fittings, furniture and such other things is a breach of discipline of the college and will be considered a punishable offense.
14. Students must conserve electricity and water. They must switch off lights & fans when they leave the classroom, study room of the library & computer lab.
15. In the event of continued poor performance in internal tests and poor class attendance by any student, the principal has the authority to withhold permission for him/her to appear for the university examinations.
16. In case of any kind of problem or need of medical emergency in the college, students should report to the HOD/concerning teacher, who will help them solve their problem.
17. A student may not knowingly provide false information or make misrepresentations. In addition, the forgery, alteration, or unauthorized possession or use of College documents, records, or instruments of identification, forged or fraudulent communications (paper or electronic mail) are prohibited.

Code of Conduct of the College Library

1. Every staff / student of the college is eligible for membership of the Library .
2. Silence must be observed in the Library.
3. Personal belongings are not allowed inside the Library.
4. The Library can be utilized by the students and staff from 9 A.M. to 4.P.M. on working days.
5. Misbehavior in the library/in study room will lead to cancellation of admission/Membership and serious disciplinary action will be taken against the concerned student/s.
6. All students along with teachers should sign the entry register of the Library, before entering.
7. Students must handle the book/s very carefully. If a book is lost by the student or is damaged, he/she shall replace the book (same title, author and edition) or shall pay the same cost of the book as fine.
8. The borrowed book should be returned on or before the due date, If not, an overdue by the students will be collected.
9. If the due date falls on holidays, return can be done on the following working day without fine.
10. A student who has lost borrower's token shall make a written report to the librarian, then original or duplicate library token will be issued on payment.
11. All final year students should return their library token and library book based on library circular and obtain "NO DUE CERTIFICATE" from the library for getting Hall ticket of University Examination.

Date: 03/07/2017



Principal



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Date :

Dr. Shubhada Gholap
Principal

The Professional Ethics & Code of Conduct for Teaching Staff

1. Perform their duties in the form of teaching, tutorials, practical, seminars and research work, with full dedication.
2. Maintain active participation in professional organizations and strive to improve education and profession.
3. Seek to make professional growth continuous through study and research, thereby contributing to the process of knowledge creation.
4. Deal justly and impartially with students regardless of their religion, cast gender, political, economic, social and physical characteristics, thereby addressing diversity of every form.
5. Respect the rights and dignity of the student in expressing their opinion.
6. Refrain from allowing considerations of caste, creed, religion, race or sex in their professional settings.
7. Equal treatment is to be given to the non-teaching staff in a cooperative undertaking.
8. Treat education as a public service and keep striving for the betterment of the institution as well as of the society.

Date: 03/07/2017


Principal





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Dr. Shubhada Gholap
Principal

The Professional Ethics & Code of Conduct for Non-Teaching Staff

1. Every one of the non-teaching staff of the college shall discharge their duties efficiently and diligently to match with the administrative standards and performance norms laid down by the U.G.C./University/College /Management from time to time.
2. Maintain their professional knowledge & skills and update themselves professionally for the proper discharge of duties assigned to them.
3. Must join/attend the duty punctually every day.
4. Assist in carrying out functions relating to the administrative responsibilities of the college and the university such as: assisting in appraising applications for admission, advising and counseling students as well as assisting the conduct of university and college examinations, including all types of Examination works.
5. Respect the right and dignity of the student for assisting them with any kind of help/guidance etc.
6. Speak respectfully and Behave with polite to everyone in the college. (The Principal, teachers, Students , visitors, parents etc.)

Date: 03/07/2017

SSU
Principal





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Dr. Shubhada Gholap
Principal

Code of Conduct Committee

For the effective implementation of the Code of Conducts, Code of Conduct Committee consisting of following members has been formed in the college.

1. Dr. Shubhada Gholap- Chairperson
2. Mr. Pramod Phadtare- Office Superintendent –Member
3. Mrs. Vaishali Jadhav- Asso. Prof. Member
4. Mr. Ravindra Wakade -Asst. Prof. -Member
5. Mr. Ravindra Patil, Asst. Prof. - Member

The induction Programme of the college is conducted by this committee, making students aware of the code of conduct. Along with that, co-curricular and extracurricular activities are also monitored by this committee.

Date: 03/07/2017


Principal



YASHWANTRAO CHAVAN LAW COLLEGE, PUNE -09

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Report *Guest Lecture -3* 2019-20

The college conducts Guest lecturers under the Yashwantrao Chavan Memorial Law lecture series for giving knowledge relating to subjects supportive to practice in court

The college intended to inculcate importance of ethical practice of law amongst students. Hence college had organized a guest lecture on 17/10/2019 between 10.00 am to 11.00 am. Adv. Rakesh Umrani was invited to deliver guest lecture on "Importance of ethics in legal profession". Prof. Sirsat Introduced Adv. Umrani before the session.

Adv. Umrani at the beginning of discourse explained importance of office maintenance and record keeping for better organisation. He elaborated on duties of advocate towards court, client and fellow advocates. He also emphasized on regular updating of stages of court to clients and communication skills.

The students asked the question and the same were answered by the expert. Total 62 students (25 female students and 37 male students) attended the said lecture. Prof. Sirsat extended vote of thanks at the end of session. Prof. Sirsat and Prof. Wakade coordinated the said guest lecture.



Principal

Date -27/10/19



A B.M.S. PARISHAD'S
YASHWANTRAO CHAVAN LAW COLLEGE, PUNE - 9

ANTI - RAGGING COMMITTEE

NATIONAL TOLL FREE ANTI - RAGGING
HELPLINE NO. - 1800 180 552

WARNING

(UNDER MAHARASHTRA PROHIBITION OF RAGGING ACT 1999

• RAGGING WITHIN OR OUTSIDE THE CAMPUS IS STRICTLY PROHIBITED

• PUNISHMENT FOR THE CULPRITS :-

A) IMPRISONMENT UPTO 2 YEARS AND / OR A FINE OF RS. 10,000/-

B) IMMEDIATE DISMISSAL FROM THE INSTITUTE

BY ORDER

सावधान


(महाराष्ट्र रॅगिंग विरोधी कायदा, १९९९)

- महाविद्यालयाच्या आवारात व बाहेर रॅगिंगवर पूर्ण बंदी आहे.
- या संदर्भातील दोषी व्यक्तीस दोन वर्षांचा तुरुंगवास आणि / किंवा रु. दहा हजार दंड होऊ शकतो.
- संबंधित संस्था तसेच महाविद्यालयातील प्रवेश तात्काळ रद्द केला जाईल.

आदेशावरून

A COMPLAINT TO BE MADE TO THE HEAD OF THE COLLEGE.

CONTACT : 020 - 24221002

 GPS Map Camera

Pune, Maharashtra, India

M-10, Tulsi Bagwale Colony Rd, Tulshibagwale Colony, Parvati

Paytha, Pune, Maharashtra 411009, India

Lat 18.488446°

Long 73.84317°

20/04/23 02:45 PM GMT +05:30





A.B.M.S. Parishad's
YASHWANTRAO CHAVAN LAW COLLEGE, PUNE
• **EMERGENCY CONTACT NUMBERS** •



- FIRE - 101
- EMERGENCY RELATED TO ELEVATOR (LIFT) - 1800 108 1234
- ANTI POISON - 1066
- SHUSHRUSHA AMBULANCE - 97648 44877
- POLICE - 100
- DATTAWADI POLICE STATION - 020 24220205
- EMERGENCY DISASTER MANAGEMENT - 108
- PUNE HEART BRIGADE - 106
- AMBULANCE - 102
- JANKALYAN BLOOD BANK - 020 24464287
- COLLEGE ADMIN OFFICE - 020 24221002

Yashwantrao Chavan Law College, Pune

• **MEDICAL EMERGENCY** •
CONTACT

Dr Santosh Khedkar (BAMS) Dr Manisha Khedkar (BAMS)

M - 9890155248

M - 9860102876

Bhagwan Clinic, Laxminagar, Parvati, Pune-09



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• GRIEVANCE REDRESSAL COMMITTEE •



YEAR : 2015 - 2017

NAME	DESIGNATION
DR SHUBHADA GHOLAP - PRINCIPAL	CHAIRPERSON
DR SOPAN IVARE - ASSOCIATE PROFESSOR	MEMBER
MRS SWATI GOKHALE - ASSISTANT PROFESSOR	MEMBER
MR PRAMOD PHADTARE - OFFICE SUPERINTENDENT	MEMBER
MR RUTURAJ BATHE - STUDENT BA LLB. V	MEMBER
MS ANUJA HAMPE - STUDENT- LL.B. I	MEMBER
MR RAVINDRA PATIL - ASSISTANT PROFESSOR	MEMBER COORDINATOR

GPS Map Camera

Pune, Maharashtra, India

Sau. Shardabai Pawar Ladies Hostel, Shri Shahu Mandir Mahavidyalay,
Pune, Laxmi Nagar, Parvati Paytha, Pune, Maharashtra 411009, India

Lat 18.492963°

Long 73.846349°

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YASHWANTRAO CHAVAN LAW COLLEGE, PUNE

• INTERNAL COMPLAINT COMMITTEE •

YEAR : 2015 - 2018

NAME	DESIGNATION
MRS MADHURI SHIRLEKAR - ASSISTANT PROFESSOR	CHAIRPERSON
MRS SHAILAJA KELKAR - ADVOCATE AND SOCIAL ACTIVIST	MEMBER
MR RAVINDRA PATIL - ASSISTANT PROFESSOR	MEMBER
MS URMISTHA JAGTAP - STUDENT - BA LL.B. V	MEMBER
MR SANDEEP KAMBLE - JUNIOR CLERK	MEMBER

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NAME	DESIGNATION
DR SHUBHADA GHOLAP	PRINCIPAL
DR SOFAN IVARE	ASSOCIATE PROFESSOR
MRS SWATI GOKHALE	ASSISTANT PROFESSOR
MR PRAMOD PHADTARE	OFFICE SUPERINTENDENT
MR RUTURAJ BAYHE	STUDENT - BA LL.B. V
MS ANUJA HAMPE	STUDENT - LL.B. I
MR RAVINDRA PATIL	ASSISTANT PROFESSOR

NAME	DESIGNATION
MRS MADHURI SHIRLEKAR	ASSISTANT PROFESSOR
MRS SHA LAJA KELKAR	ADVOCATE AND SOCIAL ACTIVIST
MR RAVINDRA PATIL	ASSISTANT PROFESSOR
MS URNISTHA JAGTAP	STUDENT - BA LL.B. V
MR SANDEEP KAMBLE	JUNIOR CLERK

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AMBULANCE	- 020 24454287
JANKALYAN BLOOD BANK	- 020 24271092
COLLEGE ADMIN OFFICE	- 020 24271092

Notice Board



GPS Map Camera



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